

MEDIA FILMING & PHOTOGRAPHY

REQUEST
FORM



FOR MEDIA ACCESS TO FILM OR PHOTOGRAPH INSIDE EMP MUSEUM,
PLEASE FILL OUT AND SUBMIT THIS FORM TO PRESSINFO@EMP MUSEUM.ORG

NAME		TITLE	
MEDIA OUTLET		TYPE OF MEDIA (Magazine, newspaper, TV, radio, blog, etc.)	
ADDRESS			
CITY		STATE	ZIP
PHONE	FAX	EMAIL	

ASSIGNMENT DESCRIPTION

LENGTH OF STORY (total running time or word count)	CIRCULATION (viewership, unique visitors, etc.)
TARGET AUDIENCE	
MATERIALS DEADLINE	PUBLISH/AIR DATE
PREFERRED DATE TO VISIT EMP	

PRODUCTION CREW (NUMBER OF PEOPLE, DESCRIPTION OF GEAR)

MATERIALS NEEDED (INTERVIEWS, PRESS KIT, IMAGES, ETC.)

OTHER COMMENTS/QUESTIONS